

REGISTRATION OF COMMON GRAZINGS – GUIDANCE NOTES

GENERAL

To enable completion of the registration application, the grazings clerk/shareholders should consider arranging a meeting of all shareholders. Additionally, you may wish to contact the owner of the grazings or their representative, who has been sent a separate registration application for the grazings, requesting confirmation of the grazing boundary and shareholders.

The agreed grazing boundary and shareholder list must be signed and dated by the grazing clerk and grazing committee chairperson. The owner of the grazings or their representative is also required to sign and date the agreed grazing boundary and shareholders for the grazing, on their separate registration application.

REGISTRATION APPLICATION

What to look at on the list of shareholders

Please check the following:-

- All the persons who share in the common grazings are included in the list;
- Their postal address is correct;
- The correct croft/holding is recorded;
- All apportionments granted to that croft/holding are shown.

Please enter the names and addresses of the persons occupying the land adjacent to your common grazings at Section 6 of the application form. We are required to notify all parties of the registration of the common grazings on receipt of the certificate from Registers of Scotland (RoS).

What to look at on the list of resumptions

Please check the following:-

- Are all resumptions from the last 20 years for the common grazings listed?

MAP REGISTRATION APPLICATION

What to look at on the map

When you are looking at the grazing boundary, items to consider are:

- Does the grazings overlap with any crofts?
- Does the boundary actually follow this fence or dyke?
- Does it follow a new fence that is not on the map?
- Is it on the correct side of a loch, burn or river?
- Is the grazing boundary the mid point of a water course?

- Is it crossing the road at the right point?
- Is this field included or not included?
- Is there a bit of land missing?
- Does the grazing boundary share the apportionment boundary?
- Are all resumptions removed from the grazings? (Note that only resumptions from the last 20 years are highlighted. These resumptions are shown in purple, older resumptions should be uncoloured)
- Are all decroftings (either croft or grazings decroftings) removed from the grazings?
- Are sections of the boundary undefined by any feature and simply cross open land?
- Remember the land shown on IACS maps may not be the actual boundary of the grazings
- Multiple owners of a grazing are only required to confirm the grazings boundary within the area they own.

If you do not agree and wish to amend the map, please mark the revised agreed boundary using a blue pen to mark the error (use a short line to mark beginning and end of error) and if possible a red pen to show the correct boundary (see example below). Annotation can also be used to help describe a change. **Due to the length of time required to make any amendment to the map issued, all the amendments should be included in the first return of the map to avoid prolonging the consultation process.**

