

**CROFTING COMMISSION MEETING
ST KILDA, GREAT GLEN HOUSE
9 MAY 2019 AT 0930 hrs**

AGENDA

1	APOLOGIES	<i>Oral</i>	<i>Standing Item</i>
2	DECLARATION OF INTERESTS	<i>Oral</i>	<i>Standing Item</i>
3	BOARD MINUTES FROM 21 MARCH 2019 (<i>already published</i>)	<i>Minutes</i>	<i>For info</i>
4	MATTERS ARISING FROM PREVIOUS MINUTES	<i>Oral</i>	<i>Standing Item</i>
5	AUDIT & FINANCE COMMITTEE REPORT		
	(a) <i>Update from Malcolm Mathieson</i>	<i>Oral</i>	<i>Update</i>
	(b) <i>Draft Minutes from 24 April 2019</i>	<i>Minutes</i>	<i>For noting</i>
	(c) <i>Key Performance Indicators Q4</i>	<i>Paper</i>	<i>Standing Item</i>
	(d) <i>Complaints handling report:</i>	<i>Paper</i>	<i>Standing Item</i>
	(i) <i>Stats & Trends – Jan-March 2019</i>		
	(ii) <i>Stats & Trends 2018-2019</i>		
	(e) <i>Board Evaluation Questionnaire 2018-19</i> <i>(Comparison Report with 2017-18)</i>	<i>Paper</i>	<i>For info</i>
	(f) <i>Operational Risk Register</i>	<i>Paper</i>	<i>Standing Item</i>
6	‘ROUND THE TABLE’ UPDATES FROM COMMISSIONERS	<i>Oral</i>	<i>Standing Item</i>
7	CROFTING BILL TEAM PROPOSALS AND JOINT TENANCIES OF CROFTS	<i>Paper</i>	<i>For discussion</i>
8	CEO MEETINGS	<i>Oral</i>	<i>Standing Item</i>
9	BUSINESS PLAN	<i>Paper</i>	<i>For signing off</i>
10	UPDATED COMMS STRATEGY	<i>Paper</i>	<i>For approval</i>
11	STRATEGIC RISK REGISTER	<i>Paper</i>	<i>For comment</i>
12	DATE OF NEXT MEETING 27 June 2019 – St Kilda, Great Glen House		
13	ANY URGENT BUSINESS		
14	EXCLUSION OF THE PRESS AND PUBLIC		
15	HIE – JOINT PAPER (<i>1330-1500 hrs</i>)	<i>Paper</i>	<i>To be tabled</i>

BREAK FOR LUNCH 1245-1330 hrs

Board Meeting ends at 1500 hrs

1500-1545 – COMMISSIONERS MEET

1615-1800 – STRATEGY DISCUSSION