

**CROFTING COMMISSION MEETING
NOSS & RUM, GREAT GLEN HOUSE
8 FEBRUARY 2018 AT 0930 hrs**

AGENDA

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|-----------|--|-------------------|-----------------------|
| 1 | APOLOGIES | <i>Oral</i> | <i>Standing Item</i> |
| 2 | DECLARATION OF INTERESTS | <i>Oral</i> | <i>Standing Item</i> |
| 3 | APPROVAL OF DRAFT BOARD MINUTES OF 1 NOVEMBER 2017 AND 13 DECEMBER 2017 | <i>Minutes</i> | <i>For approval</i> |
| 4 | MATTERS ARISING FROM PREVIOUS MINUTES | <i>Oral</i> | <i>Standing Item</i> |
| 5 | ASSESSORS RECRUITMENT | <i>Paper</i> | <i>For decision</i> |
| 6 | AUDIT & FINANCE COMMITTEE REPORT | | |
| | <i>(a) Update from Malcolm Mathieson</i> | <i>Oral</i> | <i>Update</i> |
| | <i>(b) Approved Minutes from 9 October 2017</i> | <i>Minutes</i> | <i>For noting</i> |
| | <i>(c) Draft Minutes from 24 January 2018</i> | <i>Minutes</i> | <i>For noting</i> |
| | <i>(d) Risk Register</i> | <i>Paper</i> | <i>Standing Item</i> |
| | <i>(e) Key Performance Indicators</i> | <i>Paper</i> | <i>Standing Item</i> |
| | <i>(f) Complaints handling report: (i) Stats and (ii) Trends</i> | <i>Paper</i> | <i>Standing Item</i> |
| | <i>(g) Board Evaluation Questionnaire</i> | <i>Paper</i> | <i>For approval</i> |
| | <i>(h) Crofting Commission 2018-19 Budget</i> | <i>Paper</i> | <i>For approval</i> |
| 7 | DECENTRALISING JOBS – HOW TO CONSIDER WITH NEW BOARD | <i>Paper</i> | <i>For discussion</i> |
| 8 | OWNER-OCCUPIER CROFTS IN ORKNEY & CAITHNESS | <i>Late Paper</i> | <i>To be tabled</i> |
| 9 | COMPLIANCE AND THE COMMISSION – FOI/EIR/DPA ETC | <i>Oral</i> | <i>For info</i> |
| 10 | DATE OF NEXT MEETING
22 March 2018 – Great Glen House | | |
| 11 | ANY URGENT BUSINESS | | |
| 12 | EXCLUSION OF THE PRESS AND PUBLIC | | |