

**CROFTING COMMISSION MEETING
ST KILDA, GREAT GLEN HOUSE
3 FEBRUARY AT 0930hrs**

AGENDA

1	APOLOGIES	<i>Oral</i>	<i>Standing Item</i>
2	DECLARATION OF INTERESTS	<i>Oral</i>	<i>Standing Item</i>
3	APPROVAL OF DRAFT BOARD MINUTES OF 9 DECEMBER 2015	<i>Minutes</i>	<i>For approval</i>
4	MATTERS ARISING FROM PREVIOUS MINUTES	<i>Oral</i>	<i>Standing Item</i>
5	ADVANCED PAPERS FOR APPROVAL <i>(a) Re-letting Paper</i>	<i>Paper</i>	<i>For approval</i>
6	RE-LETTING – RENTS AND IMPROVEMENTS	<i>Paper</i>	<i>For decision</i>
7	SHORT TERM WORKING GROUP UPDATES	<i>Oral</i>	<i>Standing Item</i>
8	REPORT FROM COMMISSIONERS – EVENTS PLANNED AND/OR ATTENDED	<i>Oral</i>	<i>Standing Item</i>
9	COMPLAINTS COMMITTEE UPDATE <i>(a) Update from Chairperson</i> <i>(b) Draft Minutes from 20 January 2016</i>	<i>Oral</i> <i>Minutes</i>	<i>Update</i> <i>For approval</i>
10	AUDIT & FINANCE COMMITTEE REPORT <i>(a) Update from Commissioner William Swann</i> <i>(b) Draft Minutes from 14 January 2016</i> <i>(c) Risk Register</i> <i>(d) Key Performance Indicators</i> <i>(e) Draft Budgets</i>	<i>Oral</i> <i>Minutes</i> <i>Paper</i> <i>Paper</i> <i>Paper</i>	<i>Update</i> <i>For approval</i> <i>Standing Item</i> <i>Standing Item</i> <i>For discussion</i>
11	CORPORATE PLAN (DRAFT) & BUSINESS PLAN + UPDATE ON RAPE FROM TRUDI SHARP	<i>Papers</i> <i>Oral</i>	<i>For discussion</i> <i>Update</i>
12	ANNUAL COMMUNICATIONS REVIEW	<i>Paper</i>	<i>Update</i>
13	DATE OF NEXT MEETING 9 March 2016 – Great Glen House		
14	ANY URGENT BUSINESS <i>(a) Basic Payments</i>	<i>Oral</i>	<i>For discussion</i>
15	EXCLUSION OF THE PRESS AND PUBLIC		