

**CROFTING COMMISSION MEETING
NOSS & RUM, GREAT GLEN HOUSE
17 AUGUST 2016 AT 0930hrs**

AGENDA

- | | | | |
|-----------|--|----------------|----------------------|
| 1 | APOLOGIES | <i>Oral</i> | <i>Standing Item</i> |
| 2 | DECLARATION OF INTERESTS | <i>Oral</i> | <i>Standing Item</i> |
| 3 | APPROVAL OF DRAFT BOARD MINUTES OF 22 JUNE 2016 | <i>Minutes</i> | <i>For approval</i> |
| 4 | ANNUAL REPORT AND ACCOUNTS – FOR SIGNING OFF | <i>Report</i> | <i>For approval</i> |
| 5 | MATTERS ARISING FROM PREVIOUS MINUTES | <i>Oral</i> | <i>Standing Item</i> |
| 6 | ADVANCED PAPERS FOR APPROVAL | | |
| | <i>(a) Evidence of Crofting Community</i> | <i>Paper</i> | <i>For approval</i> |
| | <i>(b) Retention Policy</i> | <i>Paper</i> | <i>For approval</i> |
| 7 | REPORT FROM COMMISSIONERS – EVENTS PLANNED AND/OR ATTENDED | <i>Oral</i> | <i>Standing Item</i> |
| 8 | PARAMETERS FOR CONTENT OF RPID REPORTS | <i>Paper</i> | <i>For decision</i> |
| 9 | AUDIT & FINANCE COMMITTEE REPORT | | |
| | <i>(a) Update from Commissioner Murdo MacLennan</i> | <i>Oral</i> | <i>Update</i> |
| | <i>(b) Draft Minutes from 5 August 2016</i> | <i>Minutes</i> | <i>To be tabled</i> |
| | <i>(c) Risk Register</i> | <i>Paper</i> | <i>Standing Item</i> |
| | <i>(d) Key Performance Indicators</i> | <i>Paper</i> | <i>Standing Item</i> |
| 10 | COMPLAINTS QUALITY ASSURANCE COMMITTEE UPDATE | | |
| | <i>(a) Update from Chairperson</i> | <i>Oral</i> | <i>Update</i> |
| | <i>(b) Draft Minutes from 27 July 2016</i> | <i>Minutes</i> | <i>For approval</i> |
| 11 | GRAZINGS COMMITTEES – A PRACTICAL APPROACH TO THE MANAGEMENT OF COMMON GRAZINGS | <i>Paper</i> | <i>For decision</i> |
| 12 | STAKEHOLDER MAPPING | <i>Paper</i> | <i>For info</i> |
| 13 | DATE OF NEXT MEETING | | |
| | 28 September 2016 – Royal Marine Hotel, Brora | | |
| 14 | ANY URGENT BUSINESS | | |
| 15 | EXCLUSION OF THE PRESS AND PUBLIC | | |