

**CROFTING COMMISSION MEETING  
NOSS & RUM, GREAT GLEN HOUSE  
16 AUGUST 2017 AT 1030 hrs**

**A G E N D A**

*Margaret Williamson will be in attendance as an observer*

- |    |  |                |                          |
|----|--|----------------|--------------------------|
| 1  | <b>APOLOGIES</b>   | <i>Oral</i>    | <i>Standing Item</i>     |
| 2  | <b>DECLARATION OF INTERESTS</b>  | <i>Oral</i>    | <i>Standing Item</i>     |
| 3  | <b>APPROVAL OF DRAFT BOARD MINUTES OF 3 MAY 2017</b>                                 | <i>Minutes</i> | <i>For approval</i>      |
| 4  | <b>MATTERS ARISING FROM PREVIOUS MINUTES</b>   | <i>Oral</i>    | <i>Standing Item</i>     |
| 5  | <b>ADVANCED PAPERS FOR APPROVAL</b>  |                |                          |
|    | <i>Latest tranche of DDMs + proposed DDM structure:</i>                              | <i>Paper</i>   | <i>For approval</i>      |
|    | <i>(i) establishing parameters</i>   |                |                          |
|    | <i>(ii) extending the list of delegated functions</i>                                |                |                          |
|    | <i>(iii) review of delegated decision making structure</i>                           |                |                          |
| 6  | <b>ANNUAL REPORT – FOR SIGNING OFF</b>   | <i>Report</i>  | <i>For signing</i>       |
| 7  | <b>POLICY PLAN CONTENT</b>   | <i>Plan</i>    | <i>For consideration</i> |
| 8  | <b>GAELIC LANGUAGE PLAN – ANNUAL REVIEW</b>  | <i>Plan</i>    | <i>For review</i>        |
| 9  | <b>AUDIT &amp; FINANCE COMMITTEE REPORT</b>  |                |                          |
|    | <i>(a) Update from Malcolm Mathieson</i>   | <i>Oral</i>    | <i>Update</i>            |
|    | <i>(b) Draft Minutes from: (i) 19 April 2017 and (ii) 9 August 2017</i>              | <i>Minutes</i> | <i>To be tabled</i>      |
|    | <i>(c) Annual Report on Committee activity</i>                                       | <i>Paper</i>   | <i>For info</i>          |
|    | <i>(d) Risk Register</i>   | <i>Paper</i>   | <i>Standing Item</i>     |
|    | <i>(e) Key Performance Indicators</i>  | <i>Paper</i>   | <i>Standing Item</i>     |
|    | <i>(f) Complaints handling report</i>  | <i>Paper</i>   | <i>Standing Item</i>     |
|    | <i>(g) Sustainability Statement</i>  | <i>Paper</i>   | <i>For approval</i>      |
| 10 | <b>GRAZINGS REGULATIONS TEMPLATE</b>   | <i>Paper</i>   | <i>For approval</i>      |
| 11 | <b>DATE OF NEXT MEETING</b><br>20 September – Polachar Inn, Lochboisdale, South Uist |                |                          |
| 12 | <b>ANY URGENT BUSINESS</b>   |                |                          |
| 13 | <b>EXCLUSION OF THE PRESS AND PUBLIC</b>   |                |                          |