

**CROFTING COMMISSION MEETING
NOSS & RUM, GREAT GLEN HOUSE
16 AUGUST 2017 AT 1030 hrs**

A G E N D A

Margaret Williamson will be in attendance as an observer

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|----|--|----------------|--------------------------|
| 1 | APOLOGIES | <i>Oral</i> | <i>Standing Item</i> |
| 2 | DECLARATION OF INTERESTS | <i>Oral</i> | <i>Standing Item</i> |
| 3 | APPROVAL OF DRAFT BOARD MINUTES OF 3 MAY 2017 | <i>Minutes</i> | <i>For approval</i> |
| 4 | MATTERS ARISING FROM PREVIOUS MINUTES | <i>Oral</i> | <i>Standing Item</i> |
| 5 | ADVANCED PAPERS FOR APPROVAL | | |
| | <i>Latest tranche of DDMs + proposed DDM structure:</i> | <i>Paper</i> | <i>For approval</i> |
| | <i>(i) establishing parameters</i> | | |
| | <i>(ii) extending the list of delegated functions</i> | | |
| | <i>(iii) review of delegated decision making structure</i> | | |
| 6 | ANNUAL REPORT – FOR SIGNING OFF | <i>Report</i> | <i>For signing</i> |
| 7 | POLICY PLAN CONTENT | <i>Plan</i> | <i>For consideration</i> |
| 8 | GAELIC LANGUAGE PLAN – ANNUAL REVIEW | <i>Plan</i> | <i>For review</i> |
| 9 | AUDIT & FINANCE COMMITTEE REPORT | | |
| | <i>(a) Update from Malcolm Mathieson</i> | <i>Oral</i> | <i>Update</i> |
| | <i>(b) Draft Minutes from: (i) 19 April 2017 and (ii) 9 August 2017</i> | <i>Minutes</i> | <i>To be tabled</i> |
| | <i>(c) Annual Report on Committee activity</i> | <i>Paper</i> | <i>For info</i> |
| | <i>(d) Risk Register</i> | <i>Paper</i> | <i>Standing Item</i> |
| | <i>(e) Key Performance Indicators</i> | <i>Paper</i> | <i>Standing Item</i> |
| | <i>(f) Complaints handling report</i> | <i>Paper</i> | <i>Standing Item</i> |
| | <i>(g) Sustainability Statement</i> | <i>Paper</i> | <i>For approval</i> |
| 10 | GRAZINGS REGULATIONS TEMPLATE | <i>Paper</i> | <i>For approval</i> |
| 11 | DATE OF NEXT MEETING
20 September – Polachar Inn, Lochboisdale, South Uist | | |
| 12 | ANY URGENT BUSINESS | | |
| 13 | EXCLUSION OF THE PRESS AND PUBLIC | | |