

**CROFTING COMMISSION MEETING
NOSS & RUM, GREAT GLEN HOUSE
14 DECEMBER 2016 AT 10.00hrs**

AGENDA

1	APOLOGIES	<i>Oral</i>	<i>Standing Item</i>
1.1	STATEMENT FROM CEO	<i>Oral</i>	<i>For decision</i>
2	DECLARATION OF INTERESTS	<i>Oral</i>	<i>Standing Item</i>
3	APPROVAL OF DRAFT BOARD MINUTES OF 28 SEPTEMBER 2016	<i>Minutes</i>	<i>For approval</i>
	APPROVAL OF DRAFT SPECIAL MINUTES OF 28 SEPTEMBER 2016	<i>Minutes</i>	<i>For approval</i>
4	MATTERS ARISING FROM PREVIOUS MINUTES	<i>Oral</i>	<i>Standing Item</i>
5	ADVANCED PAPERS FOR APPROVAL		
	<i>(a) Parameters in DDM</i>	<i>Paper</i>	<i>For approval</i>
6	SHORT TERM WORKING GROUP UPDATES	<i>Oral</i>	<i>Standing Item</i>
7	REPORT FROM COMMISSIONERS – EVENTS PLANNED AND/OR ATTENDED	<i>Oral</i>	<i>Standing Item</i>
8	EQUALITY AND DIVERSITY POLICY	<i>Paper</i>	<i>For decision</i>
9	DRAFT CORPORATE PLAN	<i>Paper</i>	<i>For discussion</i>
10	AUDIT & FINANCE COMMITTEE REPORT		
	<i>(a) Update from Committee Member</i>	<i>Oral</i>	<i>Update</i>
	<i>(b) Approval of Draft Minutes from 19 October 2016</i>	<i>Minutes</i>	<i>For approval</i>
	<i>(c) Risk Register – Updated since November</i>	<i>Paper</i>	<i>Standing Item</i>
	<i>(d) Key Performance Indicators</i>	<i>Paper</i>	<i>Standing Item</i>
	<i>(e) Approval of Commission Policies</i>	<i>Papers</i>	<i>For approval</i>
11	COMPLAINTS QUALITY ASSURANCE COMMITTEE UPDATE		
	<i>(a) Update from Chairperson</i>	<i>Oral</i>	<i>Update</i>
	<i>(b) Approval of Draft Minutes from 5 October 2016</i>	<i>Minutes</i>	<i>For approval</i>
12	DATE OF NEXT MEETING		
	8 February 2017 – Great Glen House		
13	ANY URGENT BUSINESS		
14	EXCLUSION OF THE PRESS AND PUBLIC		