

**CROFTING COMMISSION MEETING
NOSS & RUM, GREAT GLEN HOUSE
10 MAY 2018 AT 0930 hrs**

AGENDA

1	APOLOGIES	<i>Oral</i>	<i>Standing Item</i>
2	DECLARATION OF INTERESTS	<i>Oral</i>	<i>Standing Item</i>
3	APPROVAL OF DRAFT BOARD MINUTES OF 8 FEBRUARY 2018	<i>Minutes</i>	<i>For approval</i>
4	MATTERS ARISING FROM PREVIOUS MINUTES	<i>Oral</i>	<i>Standing Item</i>
5	E-MAILED PAPER FOR APPROVAL: <i>Code of Conduct for Commissioners</i>	<i>Paper</i>	<i>For approval</i>
6	AUDIT & FINANCE COMMITTEE REPORT		
	<i>(a) Update from Malcolm Mathieson</i>	<i>Oral</i>	<i>Update</i>
	<i>(b) Draft Minutes from 18 April 2018</i>	<i>Minutes</i>	<i>For noting</i>
	<i>(c) Risk Register</i>	<i>Paper</i>	<i>Standing Item</i>
	<i>(d) Key Performance Indicators</i>	<i>Paper</i>	<i>Standing Item</i>
	<i>(e) Complaints handling report:</i>	<i>Paper</i>	<i>Standing Item</i>
	<i>(i) Quarterly Stats and (ii) Annual Stats</i>		
	<i>(f) Terms of Reference</i>	<i>Paper</i>	<i>For info</i>
7	'ROUND THE TABLE' UPDATES BY COMMISSIONERS	<i>Oral</i>	<i>Standing Item</i>
8	GDPR COMPLIANCE	<i>Oral</i>	<i>Presentation</i>
9	ASSESSORS: REPORT ON INITIAL MEETINGS AND NEXT STEPS	<i>Paper</i>	<i>For discussion</i>
10	COMMISSION LETTING PROCESS	<i>Paper</i>	<i>For decision</i>
11	PERFORMANCE/TURNAROUND TIMES	<i>Paper</i>	<i>For discussion</i>
12	BOARD MINUTES DISPLAY ON WEBSITE	<i>Oral</i>	<i>For discussion</i>
13	DATE OF NEXT MEETING 28 June 2018 (Strategy Meeting – Great Glen House)		
14	ANY URGENT BUSINESS		
15	EXCLUSION OF THE PRESS AND PUBLIC		