



**CROFTING COMMISSION
COIMISEAN NA CROITEARACHD**

Great Glen House
Leachkin Road
Inverness IV3 8NW

Taigh a' Ghlinne Mhòir
Rathad an Leacainn
Inbhir Nis IV3 8NW

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Intestate Succession – Transfer by Executor Notice to Landlord(s)

Notaichean Stiùiridh air gluasad còir-sheilbh gun tiomnadh leis an neach-gnìomha

There is a requirement to register your croft land,
please read Section 2 in the guidance notes:
Requirement to Register your Croft Land

CROFT AND CONTACT DETAILS

ALL FIELDS MUST BE COMPLETED

1 Croft/Grazing Share and Deceased Crofter

Croft/Grazing Share:

Parish:

Crofting Commission Register Number

Registers of Scotland

Register Number (where registered):

Main Location

Code: (MLC)

Name of Deceased Crofter:

Date of Death (please give day, month and year):

2 Executor Details

Surname:

Title:

Forename(s):

Main Residential Address:

Postcode:

Telephone:

Alternative Telephone:

E-mail Address:

I agree to communication regarding this application by e-mail

Yes

No

3 Executor's Agent (if applicable)

Name:

Postal Address:

Postcode:

Telephone:

Alternative Telephone:

E-mail Address:

I agree to communication regarding this application by e-mail

Yes

No

**4 Does the transferee occupy any other land?
(for example another croft, holding or farm)**

Yes No

If 'Yes', please give details below:

Main Location Code (MLC)	Croft/ Grazing Share Holding Name	Any Common grazing rights? (Yes/No)	Area in Hectares	Status eg owner, tenant/subtenant or short lease tenant

5 Landlord Details (additional landlord/owner of common grazings details can be entered on Appendix 1)

Name of Organisation/Company/Estate:

Surname: Title:

Forename(s):

Postal Address:

Postcode:

Telephone:

Alternative Telephone:

E-mail Address:

DETAILS OF CONFIRMATION & TRANSFER

6a When did you obtain Confirmation of Estate of the deceased crofter?

Date (please give day, month and year):

6b In what way was the tenancy transferred? (e.g. by a Docket added on the confirmation)

6c On what date was the notice of the transfer given to the landlord(s)?

7 Transferee

Surname:	Title:
Forename(s):	
Date of Birth:	
Main Residential Address:	
	Postcode:
Telephone:	
Alternative Telephone:	
E-mail Address:	
I agree to communication regarding this application by e-mail Yes <input type="checkbox"/> No <input type="checkbox"/>	

8 Transferee's Agents (if applicable)

Name:	
Postal Address:	
	Postcode:
Telephone:	
Alternative Telephone:	
E-mail Address:	
I agree to communication regarding this application by e-mail Yes <input type="checkbox"/> No <input type="checkbox"/>	

9 DECLARATION

I hereby declare that I have transferred the tenancy of the aforementioned croft in terms of the details provided on pages 6 and 7 of the foregoing Notice.

Accordingly this Notice is sent to you, Landlord of the above croft, in terms of s.11(1) of the Crofters (Scotland) Act 1993 and s.16(2) of the Succession (Scotland) Act 1964.

Signed

Date

Executor/ Agent

APPENDIX 1

Additional Landlord Details

Name of Organisation/Company/Estate:	
Surname:	Title:
Forename(s):	
Postal Address:	
Postcode:	
Telephone:	
Alternative Telephone:	
E-mail Address:	

Additional Landlord/Owner of Common Grazings Details

Name of Organisation/Company/Estate:	
Surname:	Title:
Forename(s):	
Postal Address:	
Postcode:	
Telephone:	
Alternative Telephone:	
E-mail Address:	

Additional Landlord/Owner of Common Grazings Details

Name of Organisation/Company/Estate:	
Surname:	Title:
Forename(s):	
Postal Address:	
Postcode:	
Telephone:	
Alternative Telephone:	
E-mail Address:	

APPENDIX 2: RESIDENCY AND LAND USE

This information is required by the Commission and should be sent to us together with a copy of the foregoing Notice to Landlord.

1 Does the transferee live:

• on the croft?

Yes

No

• within 32 kilometres (20 miles) of the croft?

Yes

No

If the transferee does not live within 32 kilometres of the croft, give details of:

• the timescale of when he/she intends to do so?

• how the croft will be worked?

APPENDIX 3

SUCCESSION (SCOTLAND) ACT 1964

SCHEDULE 1 – FORM OF DOCKET

I, _____ (name and address of Executor),
being by virtue of the within confirmation [or certificate of confirmation] the Executor on the estate
of the deceased _____

so far as specified in the confirmation hereby nominate _____
_____ (name and address) as the person entitled:

- (a) in (part) satisfaction of his claim to prior rights, as a surviving spouse, on the death of the deceased;
- (b) in [part] satisfaction of his claim to legal rights on the death of the deceased;
- (c) in [part] satisfaction of his share in the said estate;
- (d) in [part] implement of a trust disposition and settlement, (or Will, or as the case may be) of the deceased dated, and registered in the Books of Council and Session.

To the following item of estate, that is to say _____ (description of croft)
being number of the items of the estate specified in the said confirmation.

(Signature of Executor)

(Signature of Witness)

(Date) (Date)

(Address of Witness)

(Place Docket Signed)



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