

Division of a tenanted croft by the executor of a deceased croft following a bequest

Division allows for a croft to be divided into two or more parts which then become separate individual crofts.

(Crofters (Scotland) Act 1993 – sections 9, 10(4A) and 58A)

(1) An application by the executor of a deceased crofter¹ for the Commission's consent to divide:

- (i) a croft; or
- (ii) a grazing right or land deemed by section 3(5) to be a croft;

into two or more new crofts shall be made in the appropriate form provided by the Commission.

(2) On receipt of an application on the said form, the Commission will check the application is valid.

If the application is invalid or not complete, it will be returned and reason(s) provided for doing so. If the croft is **unregistered** the Commission will also advise the executor of the deceased crofter of the requirement to submit an application for first registration of the croft.

(3) If the application is valid and complete, the Commission will check whether it relates to a registered croft.

(i) If for an **unregistered** croft, the Commission will check whether an application for first registration of the croft has been received. If not, the Commission will inform the applicant in writing that unless an application for first registration is submitted, it will not consider the application. The applicant will be further advised that failure to submit an application for first registration of the croft within 6 months, beginning with the date on which the application for consent was made, will result in the application being returned.

(ii) If the croft is **registered** or where an application for first registration is received, the Commission will review the information contained in the application form.

(4) Where the application relates to the bequest of the tenancy of the part of the croft comprising the site of the dwelling-house on or pertaining to the croft to one natural person and the tenancy of the remaining part to another natural person, the Commission **must** grant the application (whether or not subject to conditions)².

¹ Where a crofter has bequeathed the tenancy of the whole croft to two or more natural persons and notice of acceptance of the bequest has been given as required by section 10(2) or 10(2A), the executor must apply for consent to divide the croft accordingly in terms of section 10(4A).

² As required at section 58A(6A) of the Crofters (Scotland) Act 1993.

- (5) In all other cases, the Commission shall consider whether it is necessary to undertake any further investigation before deciding on the application and, if appropriate, shall make such enquiry and carry out such inspection as it deems necessary to allow it to have regard to the criteria listed at section 58A(7)(a)-(h). This includes in the case of an application relating to a croft:
- (i) whether any person is or will be ordinarily resident on, or within 32 kilometres of, the croft;
 - (ii) whether the croft will be cultivated or put to another purposeful use;
- (6) The Commission shall consider all the information available, taking particular account of their specific policy on division. If it is satisfied there is sufficient information available to allow it to decide on the application and –
- (a) if the Commission is satisfied the application should be granted, it may grant the application.
 - (b) where the Commission is not satisfied that the application should be granted, prior to deciding the application:
 - (i) the Commission shall serve a copy of all of the available information (in the form of a case paper) on the applicant and other interested parties, to allow them sight of the evidence that the Commission will consider when reaching its decision. The Commission will allow the applicant and other parties the opportunity to submit further information within 21 days from the date of service of the case paper. However, this will be limited to correcting factual inaccuracies in the case paper;
 - (ii) copies of any further information received and accepted by the Commission following the serving of the case paper, shall be served on all involved parties for their information only, prior to the Commission deciding on the application;
 - (iii) the Commission may direct that a hearing¹ is held before deciding on the application and shall consider any new information obtained at the hearing.
- (7) The decision on the application will be taken at the appropriate level as set out in the Commission's Instrument of Delegation. When considering its decision, the Commission shall have regard to the criteria listed at section 58A(7)(a)-(h) and will consider all of the available information, including any information received following serving the case paper or at a hearing. It must decide the application by –
- (i) granting it;
 - (ii) granting it subject to conditions; or
 - (iii) refusing it
- (8) The Commission will give notice of its decision to the applicant and the other parties listed at section 58A(12A(c)) as appropriate, within 21 days of the decision being taken, specifying the reasons for decision.

¹ For information on hearings refer to separate Rules of Procedure on *Hearings and the Opportunity To Be Heard Following Representations*

- (9) The applicant or any person with an interest in the application may appeal:
- (i) the Commission's decision; or
 - (ii) the imposition of a condition by the Commission,
- to the Scottish Land Court within 42 days after notification of the Commission's decision.
- (10) If the application is granted and relates to a **first registered croft** –
- (i) **the Commission** must, as soon as is reasonably practicable after consenting to the division, notify the Keeper of the Registers of Scotland of the change;
 - (ii) the division takes effect on the date the Keeper receives the notification from the Commission.
- (11) If the application is granted and relates to a **registered croft** (other than a first registered croft) –
- (i) any consent of the Commission to the division of the croft expires at the end of 3 months beginning with the date on which consent was given, unless an application for registration of the division is submitted by **the applicant** to the Commission for forwarding to Keeper of the Registers of Scotland before the expiry of this period;
 - (ii) the division takes effect on the date of registration.
- (12) After division, the rent payable for the new crofts is for agreement between the landlord and the tenant. Where no agreement can be reached, either party can make an application to the Scottish Land Court to determine a fair rent.¹

¹ The application form asks for details of the name(s) of the proposed new crofts and the rents for the original croft and the new croft(s) to be provided and signed by both the applicant and the landlord. The omission of this information does not prevent the Commission from processing and deciding on the application.