



**CROFTING COMMISSION
COIMISEAN NA CROITEARACHD**

Complaints Form - Croft Mismanagement (Breach of Statutory Conditions)

Great Glen House, Leachkin Road
Inverness IV3 8NW
Telephone: (01463) 663439 Fax: 725067
e-mail: info@crofting.scotland.gov.uk
www.crofting.scotland.gov.uk

Please Note: The Commission can only consider complaints about a crofter's alleged breach of conditions from the croft landlord or a member of the *local crofting community.

****A member of the local crofting community is a person who occupies a croft in the same township as the croft to which the complaint relates, or who holds shares in a common grazing associated with the township.***

Part 1 – Your Details

Case Number: case (for Commission use only)

1 Contact Details (fields marked with an (*) asterisk must be filled in)

*Surname:		*Title:
*Other Names:		
*Postal Address:		
		Post Code:
Daytime Telephone No:		
Mobile No:		
E-mail:		

You must tick ✓ the box that describes you.

(i) I am a member of the local crofting community

(ii) I am the croft landlord

Part 2 - Details of the Croft to which your complaint relates

- You must fill in this page

2 Croft Details (fields marked with an (*) asterisk must be filled in)

*Croft Name:	
*Parish:	
Agricultural Code Number:	
Croft Ref No:	C/
*Name of Crofter:	

Part 3 - Category of Complaint

My complaint concerns: (please ✓ tick all that apply)

- The condition of the croft buildings
- The provision of fixed equipment for example fencing
- Assignation, sublet or division of the croft without the proper consent
- A new dwellinghouse has been built on the croft without the landlord's consent (where required). This excludes building of a replacement croft house.
- The crofter has broken a reasonable agreement with the landlord signed for the reasonable protection of the landlord's or neighbouring crofters' interests
- The crofter has become insolvent within the meaning of the Bankruptcy (Scotland) Act 1985
- The crofter has obstructed reasonable access over the croft by the landlord or anyone authorised by the landlord
- The crofter is selling alcohol from the croft without the necessary consents
- The croft is uncultivated and is not being used for some other reasonable purpose
- The croft is sublet and the crofter has not made sure the sub-tenant is abiding by the statutory conditions of tenure

Part 4 - Summary of Complaint

- You must fill in this page

(Please set out facts in a logical order and remember to include important details and dates where possible) – Continue on a separate sheet , if necessary.

Part 5 - Complaints by Croft Landlord

- If you are the croft landlord you must fill in this page

Have you discussed the issue(s) with the crofter:

Please explain your reasons for asking the Commission to investigate the matter and why you are not prepared to take action yourself

Important: Where we investigate your complaint, this form will be copied to the crofter and croft landlord where applicable. Under Freedom of Information legislation, the form may also be copied to any other party who makes a written request for information.

SIGNATURE	DATE
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Please return your form to 'Head of Crofting Services' at the Crofting Commission, Great Glen House, Leachkin Road, Inverness IV3 8NW.