



**CROFTING COMMISSION
COIMISEAN NA CROITEARACHD**

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Inverness IV3 8NW

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Application for Consent to be Absent from Croft - Extension/Variation

The Crofting Commission aims to regulate crofting to promote occupancy of crofts, active land use, and shared management by crofters as a means of sustaining and enhancing rural communities.

This form **MUST** be used in advance of the original date scheduled to complete the conditions set out in your consent to be absent decision.

If the date for completion of your plans/or proposals is past, you will require to submit a new consent to be absent application form.

Please ensure you provide a revised date for returning to your croft or completion of your plans/or proposals. Relevant third party correspondence can be submitted in support of your application.

Please note that any information you provide is part of an open process and may be made available to other parties involved in the process. Your information would also be released under a Freedom of Information enquiry subject to any disclosure exemptions under the Data Protection Act 1998.

If the application is being submitted by anyone other than the crofter or their Solicitor, the form should be accompanied by written confirmation from the crofter that they had authorised the signatory to act as their agent

CROFT AND CONTACT DETAILS

Croft Details

Croft Name:	
Parish:	
Croft Reference Number: C/	Agricultural Code Number:

Crofter Details

Surname:		Title:
Forename(s):		
Date of Birth:		
Current Residential Address:		
		Post Code:
Telephone:		
Alternative Telephone:		
E-mail Address:		
I agree to communication regarding this application by e-mail		Yes <input type="checkbox"/> No <input type="checkbox"/>

Agent Details for Crofter (only if applicable)

Name:		
Postal Address:		
		Post Code:
Telephone:		
Alternative Telephone:		
E-mail Address:		
I agree to communication regarding this application by e-mail		Yes <input type="checkbox"/> No <input type="checkbox"/>

Please tick the boxes relating to your application:

Extension of Time

Variation to Conditions

(You may tick both boxes, if required)

With reference to your original application and approval letters, please give the reasons why you wish an extension of time or variation to the conditions of consent.

LANDLORD CONFIRMATION

(If more than one, please supply landlord details on a separate sheet)

Name of Organisation/Company/Estate:	
Surname:	Title:
Forename(s):	
Postal Address:	
	Post Code:
Telephone:	
Alternative Telephone:	
E-mail Address:	
Is this the Landlord <input type="checkbox"/>	or Agent <input type="checkbox"/>

This application is submitted under sections 21c and 21d of the Crofters (Scotland) Act 1993 (as amended)

I declare that:

- **To the best of my knowledge, the information I have given in this application is correct;**
- **(Applicable to tenants ONLY)
I have given the croft landlord(s) a copy of this application for extension or variation to the consent to be absent. (Landlord's(s') details must be printed above).**

Signed _____
Tenant/Owner/Agent

Date _____

What Happens Next?

- When we receive this application, we will send you or your agent an acknowledgement letter within 5 working days.
- We will review the application and make a decision within 28 days
- We will notify you of our decision shortly after the 28 days have elapsed. If you are a tenant, we will notify the landlord(s) of our decision at the same time. The Commission may give consent, with conditions if required, or refuse the application.
- Our decision can be appealed to the Scottish Land Court within 42 days from the date we notify interested parties of our decision.
- If consent is refused the Commission will consider the absentee position under Breach of Duties Regulations.